Important Notes

- A City official may never solicit a ticket or pass from anyone in exchange for performing an official City act.

- If a City official receives a ticket or pass from someone other than a City agency, it is generally a gift that is subject to limits and must be disclosed on Form 700. Additional information is provided in the gifts brochure at ethics.lacity.org/wp-content/uploads/Gifts-Brochure.pdf.

- The ticket policy only applies to tickets and passes to events that are open to the public. A ticket or admission to a private, invitation-only event is governed by the gift laws.

- If a City official receives a benefit in conjunction with a ticket or pass and the benefit is not provided to all members of the public who have the same type of ticket or pass, that benefit is a gift.

- Form 802 must also be filed to disclose when a City official is admitted to an event for performing a ceremonial role, such as throwing out the first pitch at a baseball game.

- If an elected City official behests a ticket or pass, additional reporting may be required through Form 803.

Compliance

Form 802 and its filing instructions are online under the “Ethics” tab at ethics.lacity.org/forms.

Late filing penalties of $25 per day, up to a maximum of $500, apply to a Form 802 that is not filed or amended by the deadline.

Anyone who violates or helps someone else violate the laws regarding gifts, tickets, or passes may be liable for administrative enforcement penalties up to the greater of $5,000 per violation or three times the amount of money at issue.

Potential violations may be reported to the Ethics Complaint Hotline anonymously and under protection from retaliation.

(213) 978-1999
(800) 824-4825
ethics.enforcement@lacity.org
ethics.lacity.org/enforcement/#reportaviolation

This is an overview. Please contact us with questions.

ethics.lacity.org
(213) 978-1960
State law allows a local jurisdiction to adopt a policy regarding the distribution of tickets. This is an overview of the City’s ticket policy. Please contact the Ethics Commission with any questions.

A ticket or pass to an event that is open to the public is not a gift to a City official when it is distributed by a City agency in compliance with the distribution and disclosure requirements of the City’s ticket policy.

### Distribution

Every City agency has a **ticket administrator**, who is one of the following:

- General Manager/Department Head
- GM or DH’s Designee

The ticket administrator may distribute tickets or passes to anyone, including:

- City Officials
- City Employees
- Community Members
- Private Organizations

There is no limit on the number of tickets or passes that may be distributed to organizations or individuals who are not City officials.

### Disclosure

All tickets and passes distributed by a City agency must be reported in order to comply with the ticket policy. The ticket administrator must file **Form 802** within **30 days** of distributing tickets or passes. Amendments must be filed within 10 days of a change.

Copies must be filed with both the Ethics Commission and the state’s Fair Political Practices Commission. Among other things, the event, the ticket’s face value, and the recipient must be disclosed.