
Minutes of the Meeting on February 16, 2021

OPENING ITEMS

Murray shared instructions for listening to and providing public comment during the meeting.

1. Call to Order.

Murray called the meeting to order at 9:35 a.m.

Present: President Melinda Murray
Vice President Shedrick Davis
Commissioner Jeffery Daar
Commissioner Laura Genao
Commissioner Andrea Sheridan Ordin

2. Multiple agenda item comment.

Rob Quan provided general public comment and comment on Item 8.

3. Approval of minutes for the meeting on December 8, 2020.

Daar moved to approve the minutes, and Genao seconded. The minutes were approved 5-0.

4. Possible discussion with authorized neighborhood council representatives.

No neighborhood council resolutions or community impact statements were submitted or discussed.

ACTION ITEMS

5. Proposed stipulation in Case No. 2021-02, *In the Matter of David Vela and Velada Consulting, LLC* (alleged failures to register as lobbying entities and file lobbying disclosure reports).

Staff recommended approving a stipulated order imposing administrative penalties totaling \$7,500.

Action: Davis moved to approve the stipulation, and Ordin seconded. The stipulation was approved 5-0.

- 6. Proposed stipulations in Case No. 2020-15, *In the Matter of Craig Fry & Associates, LLC*; Case No. 2020-31, *In the Matter of Craig Fry*; Case No. 2020-23, *In the Matter of Larry Mondragon*; Case No. 2020-24, *In the Matter of Michael Rueda* (alleged failures to register as lobbying entities and file lobbying disclosure reports).**

Staff recommended approving stipulated orders imposing administrative penalties totaling \$155,000: \$56,250 against Craig Fry & Associates, LLC; \$63,750 against Craig Fry; \$22,500 against Michael Rueda; and \$12,500 against Larry Mondragon.

Action: Genao moved to approve the stipulations, and Ordin seconded. The stipulations were approved 5-0.

- 7. Professional services agreement with LASR, LLC (dba First Records Retrieval).**

[This item was taken after Item 8.] Staff recommended approving a professional services agreement with LASR, LLC (No. C-136323-RA1), with a two-year term and payments by the City not to exceed \$20,000.

Action: Daar moved to adopt a resolution approving the agreement and authorizing the executive director to execute it, and Ordin seconded. The resolution was adopted 5-0.

- 8. Regular meeting schedule for 2021.**

[This item was taken before Item 7.] Based on commissioner schedules, staff recommended meeting at 9:30 a.m. on either the third Tuesday or third Wednesday of even-numbered months for the remainder of the year.

Action: Davis moved to hold regular meetings on Wednesdays for the remainder of the year, and Daar seconded. The motion passed 5-0.

INFORMATION ITEMS

- 9. Review of recusals by Sean Burton, the president of the Board of Airport Commissioners.**

The staff report was received and filed.

- 10. Election update (regular 2020 and 2022 City and LAUSD elections).**

The staff report was received and filed.

- 11. Recusal summary (4th quarter 2020).**

The staff report was received and filed.

12. Pre-confirmation statements of economic interests.

The staff report was received and filed.

13. Policy and legislation update.

The staff report was received and filed.

14. Executive director's report.

Murray welcomed David Tristan to his first meeting as Executive Director and Heather Holt to her first meeting as Deputy Executive Director. The executive director provided an update on the agency's January activity and upcoming budget discussions.

CLOSING ITEMS

15. Commissioner announcements and requests to schedule items on future agendas.

No announcements or requests were made.

16. Adjournment.

Murray adjourned the meeting at 10:17 a.m.

A complete recording of this meeting, excluding closed sessions, is on file as a public record and may be accessed at ethics.lacity.org.