

JOB ANNOUNCEMENT

Position: Data Visualization Expert*

Description

The Los Angeles City Ethics Commission is responsible for the administration, education, and enforcement of state and City laws relating to governmental ethics, campaign financing, and lobbying. The Ethics Commission seeks an impartial and knowledgeable professional to serve on its Strategic Communications team as an analyst and data visualization expert. The position will help the agency promote transparency and education by developing *interactive* online data visualizations. It will also translate complex information into clear and understandable terms through other interactive data tools. Key duties include data analysis and development and maintenance of interactive data visualizations and online resources.

Qualifications

The position demands a highly organized, creative, and self-motivated individual who demonstrates the following qualifications:

- Proficiency in developing user-friendly interactive data visualizations with Tableau, with a preference for additional experience in Esri/ArcGIS or Power BI.
- Proficiency in at least two of the following: Wordpress, CSS, Javascript, JSON, or React.
- Desired proficiency in Adobe Creative Suite: Illustrator, InDesign, and Photoshop.
- Ability to understand laws within the Ethics Commission's jurisdiction and how technology can be used to enhance them.
- Flexibility and an ability to successfully juggle competing priorities.
- Ability to work well in a politically sensitive environment and to maintain strict confidentiality.
- Ability to work well both independently and as a member of a diverse team.

The successful candidate must forego personal involvement in any political or partisan activity.

Training and Experience

A four-year degree from an accredited university with a major emphasis in communications, digital marketing, or a related field is required. A graduate degree is highly desirable. Significant relevant experience may be substituted for the educational requirement.

Compensation

The salary range is \$74,165 – \$108,471. The starting salary is \$74,165, with fixed annual increases. In addition, the City offers a highly competitive benefits package, including health and disability insurance, vacation and sick leave, flexible work schedules, an independent retirement system, and a deferred compensation plan.

Application Process

Email the following to ethics.careers@lacity.org: cover letter; résumé; and one or more samples of interactive data visualizations that demonstrate your work. Applications must be submitted by September 16, 2022, but the application window may close at any time. For additional information, contact Deputy Executive Director, Heather Holt at (213) 978-1960.

**This position is an exempt, at-will position. The incumbent will not accrue any civil service tenure, contractual employment rights, or due process rights. The incumbent may be removed by the hiring authority without any finding of cause.*