To help ensure that City decisions are (and are perceived to be) fair and impartial, state and City laws regulate who can give gifts to City officials. A gift is anything that provides a personal benefit to an official when the official does not provide consideration of equal or greater value in return. This is an overview of the laws that limit the giving of gifts to City officials; other restrictions or exceptions may apply. For additional guidance, please call the Ethics Commission at (213) 978-1960 or visit ethics.lacity.org

Start Here

Are you a lobbyist or lobbying firm?

Yes

If you are seeking to influence a City agency, you are prohibited from giving a gift of any valueto an elected City official or to any official in the agency you are seeking to influence. You also may not act as an intermediary in the making of a prohibited gift to an official.

Have you engaged any of the following City related activities:

 Entered into, performed under, or are seeking a contract with the official's agency (or for elected officials, any agency);

Attempted to influence the official in the past year in a City matter that would have a direct financial effect on you; or

Had a license, permit, or other entitlement for use pending in the last year before the official or a body of which the official is a voting member.

Yes

You are a restricted source to the official and are prohibited from giving gifts to the official that exceed \$100 in value in a calendar year. This is a cumulative limit, so please keep track of the gifts that you give to a particular City official.

As a restricted source, you also may not act as an agent or intermediary in giving a gift.

Are you listed on the official's Conflict of Interests Code?

- 1. Review the official's Conflict of Interests Code.
 - Go to ethics.lacity.org/coi
 - Download the official's Conflict of Interests Code.
 - Identify the official's position (Schedule A) and disclosure category (Schedule B).
- 2. Determine whether you engage in activity described on the officials' disclosure category.
 - If so, you are a disclosable source and may give the official gifts totaling up to \$590 per calendar year.
 - If not, you are not a disclosable source and may give the official gifts of any value.

Remember

Despite what type of source you are, you should never offer or make a gift when it is reasonably foreseeable that the City official could be influenced (or perceived to be influenced) by the gift or when it is given in exchange for an official action.

 $\frac{\texttt{Los Angeles City}}{\texttt{ETHICS COMMISSION}}$

City officials are required to report gifts and the sources of those gifts on their statements of economic interests if the total value of all the gifts they received from a single disclosable source during a calendar year is \$50 or more.