

CITY OF LOS ANGELES  
CALIFORNIA

CITY ETHICS COMMISSION

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CITY ETHICS COMMISSION  
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CITY HALL - 24TH FLOOR  
LOS ANGELES, CA 90012

**MEMORANDUM**

September 9, 2004

**TO:** Members of the City Ethics Commission  
**FROM:** Rebecca Ronquillo, Policy Analyst *RR*  
**RE:** Staff Review of Appointed City Officials' Statements of Economic Interests

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At the September 22 Commission meeting, we recommend approval of staff letters for the nominees listed below. A copy of the Statement of Economic Interests for each of the nominees for which a staff review has been completed is attached.

As you know, Los Angeles Municipal Code (LAMC) §§ 49.5.6 and 49.5.7 require those nominated to City commissions and as heads of City departments, whose appointments are subject to City Council approval, to submit a Statement of Economic Interests to the City Ethics Commission prior to their Council confirmation. Nominees are required to report any income, investment, or interest in real property, which, pursuant to the conflict of interest code for the commission or department to which they have been nominated, may pose a conflict of interest in their capacity as a City official.

Los Angeles Municipal Code § 49.5.7 requires the City Ethics Commission to review Statements of Economic Interests submitted by nominees and report to the City Council on any potential conflicts that may foreseeably exist between the nominees' personal financial interests and their public duties in the positions to which they have been appointed. Because the Statement of Economic Interests is a matter of public record, as is the City Ethics Commission's report to the City Council, the public is also made aware of any potential conflicts of interests that may exist for those nominated to a City position. Los Angeles Municipal Code § 49.5.7 (A) was also recently amended to require nominees to submit their Statement of Economic Interests within 21 days of nomination to allow sufficient time for the City Ethics Commission and the City Council to review their Statements prior to Council confirmation, and to ensure sufficient time to inform nominees of any potential conflicts of interest that may arise during their tenure as a City official.

The officials listed below have reported economic interests that fall under the disclosure category for their respective positions. All commissioners and officials should seek the advice of the City Attorney before acting on any matter that might affect their financial interests. The City Attorney will assist in determining whether participation in such a matter would be a conflict of interest or otherwise not in the public interest, and whether recusal is warranted.



**NOMINEES RECEIVING A CAUTIONARY LETTER – noting potential conflicts (11):**

**Board of Building and Safety Commissioners** – implements City Zoning, Building, Plumbing, Mechanical, and Electrical Codes, as well as Engineering, Energy, and Disabled Access regulations, and implements local and State laws for construction and maintenance of commercial, industrial, and residential buildings.

**Marsha L. Brown** - Ms. Brown reports on her Statement a real property interest in a rental property located within the City.

**Javier Nuñez** – Mr. Nuñez reports on his a real property interest in a rental property located within the City.

**Commission for Children, Youth and Their Families** – works with and through various City departments to increase, enhance and expand services to the City's children, youth, and families. In partnership with the Mayor and City Council, the Commission charts, initiates, and supports legislation important for the City's families. Commissioners and staff serve as advocates and experts in several areas, including child care, youth development, and violence prevention.

**Dr. Jackie M. Kimbrough** - Dr. Kimbrough reports on her Statement salary income drawn from her position as the Executive Director of The Children's Collective, Inc., a human resources agency located within the City.

**East Los Angeles Area Planning Commission** – prepares and maintains a general plan which is a comprehensive declaration of purposes, policies and programs for the development of the East Los Angeles Area of the City including such elements as land use, conservation, circulation, service systems, highways, public works facilities, branch administrative centers, schools, recreational facilities and airports.

**Loretta A. Hernandez** - Ms. Hernandez reports on her Statement a salary income interest as the Associate Director of the East Los Angeles Community Corporation, a housing and community development firm that is located within the East Los Angeles planning area.

**Jason D. Lyon** - Mr. Lyon reports real property interest in two private residences located in the East Los Angeles planning area.

**Los Angeles City Employees Retirement System** - adopts and enforces all rules and regulations as deemed necessary to manage and administer the City Employees' Retirement Fund and invests, manages, and sets policy for investment of Fund assets.

**Vicky I. Schiff** - Ms. Schiff reports ownership interest in the Vicky L. Schiff Separate Property Trust, which is located in the City and which has an investment in Reardon Capital, LLC, a holding company located in the City for DAV Capital, LLC and Governmental Development Services, LLC – both of which are financial and real estate consulting firms located in the City. DAV Capital, LLC, in turn, is a holding company

for Wetherly Capital Group, LLC, a finance consultancy. Additionally, Ms. Schiff discloses business positions in Advocacy Partners, LLC, as well as a chief executive officer and managing director position with DAV/Wetherly Financial, LP, a private placement securities brokerage. Ms. Schiff also reports an investment interest in 21800 Burbank FBS, LLC, a limited liability company with a real property interest located in the City.

**Environmental Affairs Commission** - acts in an advisory capacity on environmental matters to the Mayor, City departments and the Environmental Affairs Department General Manager; assists in the development of Department programs and policies; and conducts public meetings and hearings to obtain information and comment on Citywide environmental issues.

**Noreen E. McClendon** - Ms. McClendon reports on her Statement a sole proprietary ownership interest in Noreen E. McClendon, Notary Public, a notary public service she conducts out of her primary residence. Additionally, Ms. McClendon reports salary income from Concerned Citizens of South Central Los Angeles, as well as from Los Angeles Metropolitan Churches, both community-based organizations located in the City.

**Los Angeles Homeless Services Authority** – provides homeless and other social services to eligible persons in the community, including making and entering into contracts; acquiring, constructing, managing, maintaining, operating and leasing buildings; and receiving services and other forms of assistance from persons, firms, corporations or any governmental entity.

**Sarah C. Dusseault** - Ms. Dusseault reports on her Statement community property investment and salary interest in Gibson, Dunn & Crutcher, LLP, a law firm located in the City for which Ms. Dusseault's spouse is a partner.

**Human Relations Commission** – is a board representative of the religious, racial, economic, industrial, labor and professional groups in the City; investigates and holds public hearings on any matters germane to the Commission in the area of human relations; pursues and coordinates research, community education and assistance with the Human Relations Commission of the County of Los Angeles and other similar agencies.

**Nirinjan S. Khalsa** - Mr. Khalsa reports on his Statement income interest as the Executive Director of the California Sikh Council, a non-profit organization that works to provide education and outreach services in the interest of the Sikh community.

**Quality and Productivity Commission** – provides the Mayor and City Council with private and public sector experience, expertise, information and recommendations relating to improving productivity and work measurement within City government.

**Jovita J. Jenkins** - Ms. Jenkins reports on her Statement ownership interest in Ajides International, Inc. a management consulting, leadership training and executive coaching firm located in the City.

**Board of Recreation and Parks Commissioners**- manages and controls all property owned or controlled by the City for public recreation; acts on Department requests for proposals and contracts, animal transactions, acceptance of donations, matters relating to citizens' requests to use parks for events, construction projects, approval of park designs, reports on concession operations, grant applications and agreements, and lease agreements.

**Candy Spelling** - Ms. Spelling reports on her Statement community property investment interests in various publicly-held stocks that conduct business in the City. Ms. Spelling also reports a real property interest held in trust (The ACS 1995 Revocable Trust), that is located within the City. Additionally, Ms. Spelling reports a sole proprietary interest in Candy Spelling Executive Buying Service, a business entity located in the City. Ms. Spelling discloses a community property interest in the Spelling Revocable Trust, where investments in various publicly-held stocks are revealed. Lastly, Ms. Spelling reports a community property income interest in Paramount Pictures Corporation, a television production company for which Ms. Spelling's spouse serves as the chief executive officer of its Spelling Television Division.

**NOMINEES RECEIVING A STANDARD LETTER – noting no apparent conflicts (16):**

**Board of Animal Services** – oversees the Department of Animal Services which enforces all ordinances of the City of Los Angeles and the penal laws of the State relating to the care, treatment or impounding of animals or for the prevention of cruelty to the same.

**Deborah A. Knaan**

**Commission for Children, Youth and Their Families** – works with and through various City departments to increase, enhance and expand services to the City's children, youth, and families. In partnership with the Mayor and City Council, the Commission charts, initiates, and supports legislation important for the City's families. Commissioners and staff serve as advocates and experts in several areas, including child care, youth development, and violence prevention.

**Evelyn J. Castillo**  
**Marta E. Sanchez**

**Board of Civil Service Commissioners** - establishes classes for all offices and places of employment for City employees and reviews civilian disciplinary policies.

**Laura Genao**

**Cultural Affairs Commission** - recommends appropriate modifications to structures including the design of a public building, bridge, approach, fence, retaining wall, lamp, lamp post, public art project or other similar structure proposed to be erected by or under the authority of the City upon any land or in any place belonging to or under control of the City.

**Paula Holt**

**Cultural Heritage Commission** – performs functions relating to historic preservation of structures and sites which embody the heritage, history, and culture of the City; inspects and investigates any site, building, or structure under consideration, or for future consideration, as a historical or cultural monument; compiles, maintains, and publishes a current list of designated monuments, and solicits opinions and information regarding sites for inclusion or deletion from this list.

**Richard E. Barron**

**Environmental Affairs Commission** - acts in an advisory capacity on environmental matters to the Mayor, City departments and the Environmental Affairs Department General Manager; assists in the development of Department programs and policies; and conducts public meetings and hearings to obtain information and comment on Citywide environmental issues.

**Samuel J. Hill, Jr.**

**Los Angeles Homeless Services Authority** – provides homeless and other social services to eligible persons in the community, including making and entering into contracts; acquiring, constructing, managing, maintaining, operating and leasing buildings; and receiving services and other forms of assistance from persons, firms, corporations or any governmental entity.

**E. Felicia Brannon**

**Human Relations Commission** – is a board representative of the religious, racial, economic, industrial, labor and professional groups in the City; investigates and holds public hearings on any matters germane to the Commission in the area of human relations; pursues and coordinates research, community education and assistance with the Human Relations Commission of the County of Los Angeles and other similar agencies.

**Gabriel Buelna  
V. Nenaji Jackson  
David D. Wexler**

**Department of the Library** – operates and maintains a Central Library which is organized into subject departments and specialized service units, eight regional branches providing reference and circulating service in their respective regions of the City, 60 branches providing neighborhood service and four bookmobiles. The Library Department controls its own funds.

**Fontayne Holmes, City Librarian**

**Police Permit Review Panel** - reviews and decides on conditions placed on new and existing police permits and rules on cases involving the discipline or revocation of police permits.

**Edith Ramirez  
Milton L. Swan**

**Rent Adjustment Commission** – conducts studies and issues orders, policies, rules and regulations to carry out the intent of the Rent Stabilization Ordinance.

**Lisette M. Arsuaga**

**South Los Angeles Area Planning Commission** – prepares and maintains a general plan which is a comprehensive declaration of purposes, policies and programs for the development of the South Los Angeles Area of the City including such elements as land use, conservation, circulation, service systems, highways, public works facilities, branch administrative centers, schools, recreational facilities and airports.

**Frederick L. Jackson**