

# [DEPARTMENT]

CONFLICT OF INTEREST CODE  
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Effective Date: \_\_\_\_\_

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## CITY OF LOS ANGELES CONFLICT OF INTEREST CODE

Pursuant to the provisions of California Government Code Sections 87300 *et seq.*, the [DEPARTMENT] of the City of Los Angeles hereby adopts the following conflict of interest code.

City officials and employees may not make governmental decisions that affect their personal financial interests. To help City officials and employees avoid financial conflicts, each City agency adopts a conflict of interest code pursuant to the Political Reform Act of 1974 (Government Code sections 81000, *et seq.*). The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, can be incorporated by reference, and may be amended by the Fair Political Practices Commission to conform to amendments to the Political Reform Act after public notice and hearings. The conflict of interest code contains a “Schedule A”, which identifies each designated position that is charged with making or participating in governmental decisions, and a “Schedule B”, which identifies the economic interests the persons in those positions must disclose. The terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, and the attached Schedules in which officials and employees are designated and disclosure categories are set forth are hereby incorporated by reference and constitute the conflict of interest code of the [DEPARTMENT].

Each City official (person holding, elected to, or appointed to a designated position) must submit statements of economic interests that identify the disclosable interests that he or she held during the reporting period with the agency who will make the statements available for public inspection and reproduction (Government Code Section 81008). Persons with questions concerning the applicability of this conflict of interest code or potential conflicts of interest should contact the Office of the City Attorney.

In addition to the requirements of this code, City officials are required to comply with the requirements of state and City law.

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**CERTIFICATION OF APPROVAL OF CODE**

I certify that this conflict of interest code was approved by the general manager, board, or commission of *[DEPARTMENT]* on \_\_\_\_\_.

(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

This conflict of interest code was adopted by order of the Council of the City of Los Angeles on \_\_\_\_\_ and is effective as of that date.

(Date)

Frank T. Martinez, City Clerk

BY \_\_\_\_\_  
Deputy City Clerk