

**PERSONNEL DEPARTMENT
REVISED CONFLICT OF INTEREST CODE
SCHEDULE "A" - DESIGNATED POSITIONS**

<u>CLASSIFICATION</u>	<u>DISCLOSURE CATEGORY</u>
Board of Civil Service Commissioners	1
General Manager	1
Assistant General Manager	1
Commission Executive Assistant I & II	2
Senior Personnel Analyst II - Applicant Services	3
Senior Personnel Analyst I - Applicant Services	3
Chief Personnel Analyst - Public Safety Employment	3
Senior Personnel Analyst II - Public Safety Employment	3
Public Information Director	3
Senior Systems Analyst II	4
Chief Clerk	4
Chief Personnel Analyst - Employee Selection Services	5
Senior Personnel Analyst II - Employee Selection Services	6
Senior Personnel Analyst I - ESS - Placement	6
Personnel Research Psychologist	7
Chief Personnel Analyst - Employee Services	8
Senior Personnel Analyst II - Employee Services- EEO/AA/ED/OOD	9
Senior Personnel Analyst II - Employee Services - Benefits	10
Rideshare Program Administrator	11
Chief Personnel Analyst - Management Services	12

**PERSONNEL DEPARTMENT
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SCHEDULE "A" - DESIGNATED POSITIONS (page 2)**

<u>CLASSIFICATION</u>	<u>DISCLOSURE CATEGORY</u>
Senior Management Analyst II - Management Services	12
Medical Director	13
Physician III	14
Physician II - Custody Care	14
Principal Occupational Health Nurse	14
Occupational Psychologist II	14
Pharmacist	15
Senior Personnel Analyst II- Occupational Health Services	16
Chief Personnel Analyst - Workers' Compensation (will be reclassified to Workers' Comp Administrator)	17
Senior Personnel Analyst II- Workers' Compensation	17
Principal Workers' Compensation Analyst	17
Senior Workers' Compensation Analyst	17
Workers' Compensation Analyst	17
Consultant	*

* Whether any individual is a consultant shall be determined by the Board of Civil Service Commissioners, which also determines what disclosure category is applicable to that consultant.

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**PERSONNEL DEPARTMENT
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SCHEDULE "B" - DISCLOSURE CATEGORIES**

GENERAL PROVISION

A designated employee is required to disclose that he or she is a director, officer, partner, trustee, employee or holds any position of management in a business entity if he or she would be required to disclose income from that entity. Income includes loans and gifts.

CATEGORY 1

- A. Any investment in a business entity, or income from a business entity or individual, providing hearing reporter or legal services.
- B. Any investment in any business entity, or income from any business entity or individual, which provides an advertising service in the form of:
 - 1. Newspaper or magazine space;
 - 2. Artistic lay-out and printing of recruitment brochures.
- C. Any investment in, or income from, any business entity which leases, sells or repairs business equipment, materials and supplies, including word processing and electronic data processing equipment and software systems.
- D. Any investment in a business entity, or income from a business entity or individual providing testing services or background investigation services.
- E. Any investment in any business entity, or income from any business entity or individual, contracting to provide personal services to the City of Los Angeles.
- F. Any investment in a business entity, or income from any business entity, individual or non-profit organization, which may lease, sell, or otherwise provide:
 - 1. Psychological consulting services;
 - 2. Published employment tests.
- G. Any investment in any business entity, or income from any business entity, or individual, which may provide:
 - 1. Training services under contract or letter of agreement;
 - 2. Facilities or services for the conduct of conferences, management institutes, or seminars.

CATEGORY 1 (contd.)

- H. Any investment in any business entity, or income from any business entity or individual, which sells or otherwise provides:
1. Health care services;
 2. Insurance Coverage;
 3. Actuarial services.
- I. Any investment in, or income from, any business entity or individual that leases or sells commuter services, vans, van conversions, or related parts and supplies.
- J. Any investment in any business entity, or income from any business entity or individual, which may lease, sell or contract for services, equipment, materials or supplies to the Personnel Department of the City of Los Angeles.
- K. Any investment in, or income from:
1. Any hospital under contract, or seeking to enter into a contract, to provide emergency medical services;
 2. Any hospital, medical facility, or non-profit organization to which a City employee is referred for treatment or rehabilitative services;
 3. Any business entity selling or leasing medical or business equipment or supplies.
- L. Any income from any physician, psychologist, or psychiatrist either:
1. Under contract, or seeking a contract, to provide their personal services to the Personnel Department; or
 2. To whom a City employee is referred for special examination, treatment, or evaluation.
- M. Any investment in a hospital or private organization, or income from a hospital, private or non-profit organization, or physician, psychologist, or psychiatrist, to which a City employee is referred for treatment, surgery, or rehabilitative program or services.

CATEGORY 1 (contd.)

- N. Any interest in real property on which is located any hospital, private or non-profit organization, or place of business of any physician, psychologist, or psychiatrist named in "A" above.
- O. Any income received from any City employee required to undergo a work fitness examination prior to return to work or an examination for disability retirement within the preceding 12 months.
- P. Any investment in, or income from, any business entity which sells pharmaceutical drugs.
- Q. Any investment in, or income from:
1. A business entity which leases or sells business or hospital equipment or supplies;
 2. Any hospital under contract, or seeking to enter into a contract to provide emergency medical services.
- R. Any investment in a business entity, or income from a business entity, non-profit organization, or individual, providing to City employees:
1. Initial and continuing medical treatment;
 2. Surgical treatment;
 3. Rehabilitation equipment, supplies or services;
 4. Legal services;
 5. Benefits for which a claim of subrogation against the City could be made.
- S. Any income received from a City employee who has submitted a claim for injury on duty which currently is, or during the past 12 months, was pending consideration before the Department.

CATEGORY 2

Any investment in a business entity, or income from a business entity or individual, providing hearing reporter or legal services.

CATEGORY 3

Any investment in any business entity, or income from any business entity or individual, which provides an advertising service in the form of:

1. Newspaper or magazine space;
2. Artistic lay-out and printing of recruitment brochures.

CATEGORY 4

Any investment in, or income from, any business entity which leases, sells or repairs business equipment, materials and supplies, including word processing and electronic data processing equipment and software systems.

CATEGORY 5

- A. Any investment in a business entity, or income from a business entity or individual providing testing services or background investigation services.
- B. Any investment in any business entity, or income from any business entity or individual, contracting to provide personal services to the City of Los Angeles.
- C. Any investment in a business entity, or income from any business entity, individual or non-profit organization, which may lease, sell, or otherwise provide:
 1. Psychological consulting services;
 2. Published employment tests.

CATEGORY 6

- A. Any investment in a business entity, or income from a business entity or individual providing testing services or background investigation services.
- B. Any investment in any business entity, or income from any business entity or individual, contracting to provide personal services to the City of Los Angeles.

CATEGORY 7

Any investment in a business entity, or income from any business entity, individual or non-profit organization, which may lease, sell, or otherwise provide:

1. Psychological consulting services;
2. Published employment tests.

CATEGORY 8

A. Any investment in any business entity, or income from any business entity, or individual, which may provide:

1. Training services under contract or letter of agreement;
2. Facilities or services for the conduct of conferences; management institutes, or seminars.

B. Any investment in any business entity, or income from any business entity or individual, which sells or otherwise provides:

1. Health care services;
2. Insurance Coverage;
3. Actuarial services.

CATEGORY 9

Any investment in any business entity, or income from any business entity, or individual, which may provide:

1. Training services under contract or letter of agreement;
2. Facilities or services for the conduct of conferences; management institutes, or seminars.

CATEGORY 10

Any investment in any business entity, or income from any business entity or individual, which sells or otherwise provides:

CATEGORY 10 (contd.)

1. Health care services;
2. Insurance Coverage;
3. Actuarial services.

CATEGORY 11

Any investment in, or income from, any business entity or individual that leases or sells commuter services, vans, van conversions, or related parts and supplies.

CATEGORY 12

Any investment in any business entity, or income from any business entity or individual, which may lease, sell or contract for services, equipment, materials or supplies to the Personnel Department of the City of Los Angeles.

CATEGORY 13

A. Any investment in, or income from:

1. Any hospital under contract, or seeking to enter into a contract, to provide emergency medical services;
2. Any hospital, medical facility, or non-profit organization to which a City employee is referred for treatment or rehabilitative services;
3. Any business entity selling or leasing medical or business equipment or supplies.

B. Income from any physician, psychologist, or psychiatrist either:

1. Under contract, or seeking a contract, to provide their personal services to the Personnel Department; or
2. To whom a City employee is referred for special examination, treatment, or evaluation.

CATEGORY 14

- A. Any investment in a hospital or private organization, or income from a hospital, private or non-profit organization, or physician, psychologist, or psychiatrist, to which a City employee is referred for treatment, surgery, or rehabilitative program or services.
- B. Any interest in real property on which is located any hospital, private or non-profit organization, or place of business of any physician, psychologist, or psychiatrist named in "A" above.
- C. Any income received from any City employee required to undergo a work fitness examination prior to return to work or an examination for disability retirement within the preceding 12 months.

CATEGORY 15

Any investment in, or income from, any business entity which sells pharmaceutical drugs.

CATEGORY 16

Any investment in, or income from:

- 1. A business entity which leases or sells business or hospital equipment or supplies:
- 2. Any hospital under contract, or seeking to enter into a contract to provide emergency medical services.

CATEGORY 17

- A. Any investment in a business entity, or income from a business entity, non-profit organization, or individual providing workers' compensation claim management services, including, but not limited to, medical diagnosis or treatment; medical rehabilitation equipment, supplies or services; legal services; vocational rehabilitation counseling, training or related services; benefits for which a claim of subrogation against the City could be made; investigative services; nurse or medical case management; actuarial services;

CATEGORY 17 (contd.)

computerized claim management systems; third party administrators; bill review services; preferred provider networks; photocopy or subpoena services; and hearing representation.

- B. Any income received from a City employee who has submitted a claim for injury on duty which currently is, or during the past 12 months, was pending consideration before the Department.

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