

**INFORMATION TECHNOLOGY AGENCY
CONFLICT OF INTEREST CODE
SCHEDULE "A"
DESIGNATED POSITIONS
AND
CORRESPONDING DISCLOSURE CATEGORIES**

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

Board of Information Technology Commissioner	1
General Manager, Information Technology Agency	2
Assistant General Manager, Information Technology Agency	2
Telecommunications Planning and Utilization Officer	2
Telecommunications Regulatory Officer I, II	2
Director of Communications Services	2
Director of Systems	2
Senior Communications Engineer	2
Personnel Director	2
Information Systems Manager I, II	2
Chief Management Analyst	2
Senior Management Analyst I, II	2
Programmer/Analyst V (Acting Section Managers)*	2
Senior Systems Analyst II	2
Systems Programmer III (Acting Section Managers)*	2
Principal Accountant	2
Senior Accountant II	2
Financial Analyst	3
Management Analyst II (Consumer Services Manager)	3
Telecommunications Planner	4
Communications Engineer	4
Cable Television Production Manager II, III	5
Access Services Analyst	6
Senior Communications Electrician Supervisor	7
Consultants	**

* Acting Section Manager is defined as an employee who directly reports to an Information Systems Manager II or higher.

** The General Manager, ITA will determine if an individual is a consultant and if so, which of the above categories is applicable to the consultant

**INFORMATION TECHNOLOGY AGENCY
CONFLICT OF INTEREST CODE
SCHEDULE "B" - DISCLOSURE CATEGORIES**

GENERAL PROVISIONS

A designated employee is required to disclose that he or she is a director, officer, partner, trustee, employee, or holds any position of management in a business entity if he or she would be required to disclose income from that entity. Income includes loans and gifts.

CATEGORY 1

- A. Any investment in, income from, or employment or management position with any person or business entity which:
 - 1. Is, is proposed to be, or within the past twelve months was, a telecommunications franchisee of the City or a competitor of such a person or business entity.
 - 2. Provides, proposes to provide, or during the past twelve months has provided financial or consulting services, to any of the City's current or proposed telecommunications franchisees, or to the City.
 - 3. Provides or proposes to provide communications or telecommunications services, or which manufactures, designs, constructs, sells, leases, installs, tests, or maintains telecommunications equipment, systems, assemblies, supplies, facilities, or services to the City of Los Angeles.
 - 4. Provides or proposes to provide television production studio equipment, television production consulting services, studio facilities, or studio services.
- B. Any investment in or income from any person or business entity which manufactures, designs, constructs, sells, leases, installs, tests, or maintains information technology hardware or software products, services, or supplies.
- C. Any investment in or income from any person or business entity engaged in the manufacture of components uniquely used in data information technology equipment.
- D. Any investment in or income from any person or business entity which markets information technology training services or management training services.

Information Technology Agency

Rev. 12/06/02

Approved by City Council on July 9, 2003

Council File Number 03-0210

CATEGORY 2

Any investment in, income from, or employment or management position with any person or business entity which:

1. Is, proposed to be, or within the past twelve months was, a telecommunications franchisee of the City or a competitor of such a person or business entity.
2. Provides, proposes to provide, or during the past twelve months has provided financial or consulting services, to any of the City's current or proposed telecommunications franchisees, or to the City.
3. Provides or proposes to provide communications or telecommunications services, or which manufactures, designs, constructs, sells, leases, installs, tests, or maintains telecommunications equipment, systems, assemblies, supplies, facilities, or services to the City of Los Angeles.
4. Provides or proposes to provide television production studio equipment, television production consulting services, studio facilities, or studio services.
5. Any income from any individual who is or during the past twelve months was employed by the Information Technology Agency.
6. Any investment in or income from any person or business entity which manufactures, designs, constructs, sells, leases, installs, tests, or maintains information technology hardware or software products, services, or supplies.
7. Any investment in or income from any person or business entity engaged in the manufacture of components uniquely used in data information technology equipment.
8. Any investment in or income from any person or business entity which markets information technology training services or management training services.

CATEGORY 3

Any investment in, income from, or employment or management position with any person or business entity which:

- 1 Is, or is proposed to be, a telecommunications franchisee of the City.
- 2 Provides, proposes to provide, or during the past twelve months has provided financial or consulting services, to any of the City's current or proposed telecommunications franchisees, or to the City of Los Angeles

CATEGORY 4

Any investment in, income from, or employment or management position with any person or business entity, as defined in this Code, which provides or proposes to provide communications or telecommunications services, or which manufactures, designs, constructs, sells, leases, installs, tests, or maintains telecommunications equipment, systems, assemblies, supplies, facilities, or services to the City of Los Angeles.

CATEGORY 5

Any investment in, income from, or employment or management position with any person or business entity which provides or proposes to provide television production studio equipment, television production consulting services, studio facilities, or studio services to the City of Los Angeles.

CATEGORY 6

- A. Any investment in, income from, or employment or management position with any person or business entity which provides, proposes to provide, or during the past twelve months has provided financial or consulting services, to any of the City's current or proposed telecommunications franchisees, or to the City of Los Angeles.
- B. Any investment in, income from, or employment or management position with any person or business entity which provides or proposes to provide television production studio equipment, television production consulting services, studio facilities, or studio services to the City of Los Angeles.

CATEGORY 7

2. Any investment in, income from, or employment or management position with any person or business person or business entity, as defined in this Code which provides or proposes to provide voice, line, or data communications services, or which manufactures, designs, constructs, sells, leases, installs, tests, or maintains voice, line, or data communications equipment, systems assemblies, supplies, or services to the City of Los Angeles.
3. Any investment in or income from any person or business entity which markets voice, line, or data training services or management training services.

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