

**DEPARTMENT OF GENERAL SERVICES  
REVISED CONFLICT OF INTEREST CODE  
SCHEDULE "A" - DESIGNATED POSITIONS**

<u>CLASSIFICATION</u>	<u>CATEGORY</u>
General Manager	1
Assistant General Manager	1
Director of Purchasing Services	1
Director of Supplies	1
Director of Materials Testing Services	2
Materials Testing Engineer II	2
Director of Building Services	3
Senior Management Analyst - Recycling	3
Director of Materials Management	4
Purchasing Specification Analyst (Specs.)	5
Stores Superintendent	5
Stores Supervisor	5
Principal Storekeeper	5
Senior Storekeeper	5
Storekeeper	5
Senior Buyer	5
Buyer	5
Building Construction and Maintenance General Superintendent II	6
Building Construction and Maintenance Superintendent I, II	6

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**DEPARTMENT OF GENERAL SERVICES  
REVISED CONFLICT OF INTEREST CODE  
SCHEDULE "A" - DESIGNATED POSITIONS (cont'd)**

<u>CLASSIFICATION</u>	<u>CATEGORY</u>
Construction and Maintenance Supervisor I, II	6
Building Maintenance District Supervisor	6
Management Analyst II (Petroleum Products)	7
Department Chief Accountant III	8
Director of Printing Services	9
Printing Services Superintendent	9
Director of Fleet Services	10
Automotive Engineer II	10
Chief Helicopter Pilot	10
Equipment Superintendent	10
Senior Automotive Supervisor	10
General Automotive Supervisor	10
Automotive Supervisor	10
Equipment Repair Supervisor	10
Autobody Repair Supervisor	10
Senior Management Analyst I, II (Assets Management Program)	11
Property Manager I, II	11
Senior Real Estate Officer	11
Real Estate Officer I, II	11
Director of Systems	12

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**DEPARTMENT OF GENERAL SERVICES  
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SCHEDULE "A" - DESIGNATED POSITIONS (cont'd)**

<u>CLASSIFICATION</u>	<u>CATEGORY</u>
Plumbing and Heating Technical Advisor	13
Electrical Technical Advisor	14
Air Conditioning and Sheet Metal Technical Advisor	15
Director of Security Services	16
Parking Manager	17
Parking Supervisor	17
Environmental Compliance Supervisor	18
Consultants *	

\* Whether any individual is a consultant shall be determined by the General Manager, who also determines which of the above categories is applicable to that consultant.

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**DEPARTMENT OF GENERAL SERVICES  
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SCHEDULE "B" - DISCLOSURE CATEGORIES**

**GENERAL PROVISION**

A designated employee is required to disclose that he or she is a director, officer, partner, trustee, employee or holds any position of management in a business entity if he or she would be required to disclose income from that entity. Income includes loans and gifts.

**CATEGORY 1**

- A. Any investment, interest in from real property, or income as defined in categories 2 through 17, inclusive.
- B. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Department of General Services.

**CATEGORY 2**

- A. Any interest in real property within the jurisdiction, which became listed on the Standards Division Subsurface Investigation Register for the purpose of site selection during the past 12 months.
- B. Any investment in, income from, or employment or management position with any person or business entity which produces industrial waste that is discharged into the City sewer or storm drain systems.
- C. Any investment in, income from, or employment or management position with any person or business entity which is engaged in the manufacture, production or sale of aggregates; asphalt and pavement materials; cement; cement or concrete products; chemicals or chemical supplies; drilling equipment or supplies; lime; masonry products; office machines, products or supplies; petroleum fuels, lubricants or solvents; pipes; plastics; products used in building construction; reinforcing steel; rubber products; and textiles.
- D. Any investment in, income from, or employment or management position with any person or business entity which performs industrial materials or environmental testing services.
- E. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Materials Testing Services Division.

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**CATEGORY 3**

- A. Any investment in, income from, or employment or management position with any person or business entity who as manufacturer, wholesaler, or retailer offers for sale goods, supplies, equipment, materials or related-services, which are commonly utilized in the custodial or recycling operations of City buildings and facilities.
- B. Any investment in, or income from, or employment or management position with any person or business entity which provides custodial services on a contractual basis.
- C. Any investment in, or income from, or employment or management position with any person or business entity which is engaged in the utilization of recycling materials waste.
- D. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Building Services Division.

**CATEGORY 4**

- A. Any investment in, income from, or employment or management position with any person or business entity who as manufacturer, wholesaler, or retailer offers for sale goods, supplies, equipment, materials or related-services, which are commonly specified in plans, specifications, contracts, and requisitions for use in the maintenance, operation, repair, alteration, or improvement of City buildings and facilities.
- B. Any investment in, income from, or employment or management position with any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction.
- C. Any investment in, income from, or employment or management position with any person or business entity engaged in the manufacture, production, distribution, or sale of petroleum products.
- D. Any investment in, income from, or employment or management position with any person or business entity which sells office equipment, parts, supplies, equipment, or materials, or which repairs office equipment.
- E. Any investment in, income from, or employment or management position with any person or business entity which provides the issuing, warehousing, salvaging or disposing of supplies and equipment for City departments.

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**CATEGORY 4** (cont'd)

- F. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Materials Management Division.

**CATEGORY 5**

- A. Any investment in, income from, or employment or management position with any person or business entity who as manufacturer, wholesaler, or retailer offers for sale goods, supplies, equipment, materials or related-services, which are commonly specified in plans, specifications, contracts, and requisitions for use in the maintenance, operation, repair, alteration, or improvement of City buildings and facilities.
- B. Any investment in, income from, or employment or management position with any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction.
- C. Any investment in, income from, or employment or management position with any person or business entity engaged in the manufacture, production, distribution, or sale of petroleum products.
- D. Any investment in, income from, or employment or management position with any person or business entity which sells office equipment, parts, supplies, equipment, or materials, or which repairs office equipment.
- E. Any investment in, income from, or employment or management position with any person or business entity which provides printing and duplicating-related goods and services, such as typesetting and bindery work, or repair services for printing machines to City departments.
- F. Any investment in, income from, or employment or management position with any person or business entity which provides the issuing, warehousing, salvaging or disposing of supplies and equipment for City departments.

**CATEGORY 6**

- A. Any investment in, income from, or employment or management position with any person or business entity who as manufacturer, wholesaler, or retailer offers for sale goods, supplies, equipment, materials or related services, which are commonly specified in plans, specifications, contracts, and requisitions for use in the maintenance, operation, repair, alteration, or improvement of City buildings and facilities.

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**CATEGORY 6** (contd.)

- B. Any investment in, or income from, any person or business entity engaged in the manufacture, production, distribution, or sale of petroleum products.
- C. Any investment in, or income from, any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction.
- D. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Building Construction and Maintenance Divisions.

**CATEGORY 7**

Any investment in, or income from, any person or business entity engaged in the manufacture, production, distribution, or sale of petroleum products.

**CATEGORY 8**

- A. Any investment in, income from, or employment or management position with any person or business entity engaged in providing accounting services.
- B. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Accounting Division.

**CATEGORY 9**

- A. Any investment in, income from, or employment or management position with any person or business entity which manufactures, sells, leases, or provides any supplies, materials, equipment or services of the type leased, purchased, or contracted for by the Department.
- B. Any investment in, income from, or employment or management position with any person or business entity which provides art design, printing and duplicating-related goods and services, such as typesetting and bindery work, or repair services for printing machines to City departments.
- C. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Printing Services Division.

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**CATEGORY 10**

- A. Any investment in, income from, or employment or management position with any person or business entity which sells, supplies, leases, tests, manufactures, repairs, or services the following:
1. Motor vehicles (e.g. automobiles, trucks, etc.);
  2. Vehicular and motorized construction equipment (e.g., bull dozers, tractors, cranes, graders, etc.);
  3. Specialized mobile vehicular equipment;
  4. Helicopters and repair parts helicopters;
  5. Shop tools, repair equipment, all repair parts and maintenance support material for all items in 1, 2, 3, and 4.
- B. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Fleet Services Division.

**CATEGORY 11**

- A. Any investment in, or income from, any person or business entity leasing real property owned by the City of Los Angeles.
- B. Any investment in, or income from, any person or business entity which owns or leases private real property purchased, leased or proposed to be purchased or leased by the City of Los Angeles.
- C. Any investment in, or income from, any person or business entity engaged in any of the following businesses within the City of Los Angeles:
1. Real estate brokerage;
  2. Title search or insurance;
  3. Real estate appraisal;
  4. Design;
  5. Construction;

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**CATEGORY 11** (cont=d)

- 6. Property Management.
- D. Any interest in real property located within the City of Los Angeles or within one quarter of a mile outside the boundaries of the City.
- E. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Assets Management Division.

**CATEGORY 12**

- A. Any investment in, income from, or employment or management position with any person or business entity which manufactures, sells, maintains, or distributes computer systems, electronic data processing systems, hardware and software application products, or provides computer consulting services.
- B. Any investment in, income from, or employment or management position with any person or business entity which markets computer-based training services or management services.

**CATEGORY 13**

Any investment in, or income from, any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction, relating to plumbing and heating.

**CATEGORY 14**

Any investment in, or income from, any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction, relating to electrical contracting or subcontracting.

**CATEGORY 15**

Any investment in, or income from, any person or business entity which is engaged in construction contracting or subcontracting, or supplying equipment used in construction, relating to air conditioning or sheet metal contracting or subcontracting.

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**CATEGORY 16**

- A. Any investment in or income from any person or business entity which manufactures, sells, or provides any security and/or surveillance item, communications equipment, or security services of a type utilized, specified, or contracted by the Department.
- B. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Security Division.

**CATEGORY 17**

- A. Any investment in, income from, or employment or management position with any person or business entity which manufactures or sells any printing or sign equipment, parking lot related equipment or supplies, traffic counting equipment or vehicles of a type utilized or specified by the Department.
- B. Any income from any individual who, during the past twelve months, was employed by or who applied for employment by the Parking Services Division.

**CATEGORY 18**

- A. Any investment in, income from, or employment or management position with any person or business entity engaged in environmental compliance auditing, hazardous waste management consultant services, site decontamination services or site monitoring services.
- B. Any investment in, income from or employment or management position with any person or business entity who as manufacturer, wholesaler, or retailer offer for sale goods, supplies, equipment, materials, or related-services which are commonly specified in plans, specifications, contracts, and requisitions for use in hazardous waste management and environmental compliance.

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