

**Commission for Children, Youth, and their Families**  
**Conflict of Interest Code – Schedule A**  
List of Designated Financial Disclosure Filing Positions

<u>Classification</u>	<u>Disclosure Category</u>
Commissioner	1
Executive Director	1
Assistant Executive Director	1
Child Care Coordinator	1
Project Coordinator	2
Senior Project Coordinator	2
Community Program Assistant I, II, III (Neighborhood Networks4Kids)	2
Management Analyst II	2
Consultant	*

\*Whether any individual is a consultant shall be determined by the Executive Director, who also determines which of the above categories is applicable to that consultant.

**Commission for Children, Youth, and their Families**  
**Conflict of Interest Code – Schedule B**  
**Financial Disclosure Categories**

**General Provision**

A designated employee is required to disclose that he or she is a director, officer, partner, trustee, employee or holds any position of management in a business entity if he or she would be required to disclose income from that entity. Income includes loans and gifts.

**Category 1**

- A. Any investment in, income from, or business positions with any organization which raises funds, seeks to raise funds, or disperses funds for charitable purposes relating to children, youth and families.
- B. Any investment in, income from, or business positions with any person, organization or business entity that currently provides, seeks to provide or within the past two years has provided consultant services to the Commission.
- C. Any investment in, income from, or business positions with any organization or business entity that provides child care services or manufactures, sells or leases children's playground equipment and supplies or child development educational materials.
- D. Any income from any individual who is, or during the past twelve months was, employed temporarily or permanently or applied for such employment by the Commission for Children, Youth and Their Families.
- E. Any investment in, income from, or business positions with any person or business entity which provides, has applied to provide, or has submitted a bid or proposal to provide office supplies, office furniture, computer hardware, software applications, and/or other related products or services.

**Category 2**

- A. Any investment in, income from, or employment or management position with any organization which raises funds, seeks to raise funds, or disperses funds for charitable purposes relating to children, youth and families.
- B. Any investment in, income from, or business positions with any person, organization or business entity that currently or within the past two years engaged

in providing consultant services, which may fall within the field or scope of the Commission for Children, Youth and Their Families.

- C. Any income from any individual who is, or during the past twelve months was, employed temporarily or permanently or applied for such employment by the Commission for Children, Youth and Their Families.